



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
P.O. BOX 6990
AUBURN, CA 95604
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

STEPHEN L. D'ARCY
UNDERSHERIFF

To: Board of Supervisors
Date: September 12, 2006
From: Edward N. Bonner, Sheriff-Coroner-Marshall
Subject: Authorization for Out-of-State travel

ACTION REQUESTED

Your Board's authorization is requested to approve the out-of-state travel for Sgt. Mark Reed and Deputy Mark Bracco to attend the FBI Hazardous Device School. This school is held in Hunstville, Alabama for six weeks from October 1, 2006 through November 10, 2006. The actual cost of the school is paid by the FBI. The housing and transportation costs total an estimated \$10,300.

BACKGROUND

The FBI is responsible for certifying all law enforcement Explosive Ordinance Detail (EOD) units. They have courses offered only once annually on a nationwide basis. Typically, staff entering the EOD unit is on a waiting list for two years before they are accepted. We have been lucky to be granted two slots in this six-week training course for our two new EOD unit members. This is a required course for our officers to become EOD bomb technicians. The agencies are responsible for housing and transportation costs for the training. Your Board's approval is requested to approve the travel and transportation costs for this required course.

FISCAL IMPACT

Sufficient funds are included in the Sheriff's training budget to cover the estimated \$10,300 cost for travel and transportation costs for this school.

Attachments

DATE: _____
REQUEST: _____

COUNTY OF PLACER
**TRAVEL REQUEST
ON OFFICIAL BUSINESS**

TR 06-0261

TO: COUNTY EXECUTIVE

ADVANCE REQUESTED?
☒ Yes ☐ No

FROM: Sheriff's Dept. NOTIFY: Maggie # 3821

VENDOR NO. _____
DATE _____

Distribution
Code

Name: Bracco, Mark \ Reed, Mark
Department: Sheriff's Department

PAYMENT DUE DATE

TAX CODE	ORG COST ACCOUNT	PROG COST ACCOUNT	GRANT NUMBER	PROJECT NUMBER	USER CODE No. 1, 2, 3	ACT REF	AMOUNT	P/C	INVOICE	DESCRIPTION
200						01			06-0261	
						02				
TOTAL										

1. Purpose of this trip: FBI Hazardous Devices School

2. Destination(s) Huntsville, AL
City State

3. Travel Time will start 6:00am 10/01/06 to 10:00pm 11/10/06
Time Date Time Date

4. Travel by (Est. Amt.)

- ☒ Air
☐ Rail
☐ County Car
☐ Private Car with
☐ Mileage Reimbursement
Flat Rate of \$ _____
Reason _____

5. Training Data (Optional)

- Mandatory
☒ State/Pgm Related
☒ CEU (Units Earned _____)
☐ Cost of Staff Time _____
Voluntary
☐ County Training
☐ MIS
☒ Prof/Pers Development
☐ Training Outcome _____

6. The Following Expenses: * (x) IF PREPAID

#	ITEM	ESTIMATE	#	A/P #
246	Meals	2296.00		
2	Lodge	5,545.60		
2	Trans.	744.40		
1	Car Rental	1672.29		
0	Tuition	0.00		
	TOTAL	10258.29		

Amount Advanced \$ \$ 2,296.00

7 If this trip was not budgeted, it will be financed as follows:

SUPERVISOR APPROVAL

BY

Department Head or Authorized Signature

"I declare under penalty of perjury that I am a County employee and the foregoing is true and correct." Executed on

at Auburn, California

See Accounting Expenditure Entry
Signature of Declarant

FOR USE BY COUNTY EXECUTIVE:

- ☐ APPROVED ☐ REVISED AS INDICATED
☐ DISAPPROVED ☐ RECOMMENDED TO BOOS

Comments

FOR USE BY BOARD OF SUPERVISORS:

APPROVED / DISAPPROVED BY
PLACER COUNTY BOARD OF SUPERVISORS

Clerk of the Board of Supervisors

By

Deputy

Date

County Executive

Date

Needs to go to BOS
per 3/2/06
since 8/28/06

120

Voucher: NO

Check(s) due date:

ASAP

PLACER COUNTY SHERIFF'S DEPARTMENT
TRAVEL ARRANGEMENT WORKSHEET

TR#:

06-0261

Name #1

Bracco, Mark

SSI:

Name #2

Reed, Mark

SSI:

Name #3

SSI:

Name #4

SSI:

Name #5

SSI:

INITIATED BY: Maggie

DATE: 08/07/06

DATES: 10/01/06

TO

11/10/06

TIME: 6:00am

10:00pm

Q&A Entry Date:

FED ID

TUITION/REGISTRATION

Class: FBI Hazardous Devices School

Sponsor: U.S. Department of Justice

c/o: Federal Bureau of Investigation

Address: 4500 Orange Grove Ave.

City: Sacramento, CA 95841

Destination for TR: Huntsville, AL

Tuition Due Date:

Reservations made by:

Phone:

Fax:

POST or STC / # of Hrs.

Course Control #:

DIFFERENT CLASS

LOCATION:

Redstone Arsenal

Huntsville, Alabama

Individual

Amount

1

X

=

\$

-

X

of People

\$

-

FED ID

LODGING

PCSO

Hotel

Motel: Candlewood Suites

Addr: 201 Exchange Place

City: Huntsville, AL 35806

Phone: 256-830-8222

Reservations made by: Maggie

Date Made:

Confirmation #

Cancel #

#1

61722563

#2

61736098

#3

#4

#5

Memo: For no charge cancel by:

Arrive Date

Arrive Time

Depart Date

Depart Time

Date: 10/01/06

pm

11/10/06

am

Rate

Tax

Rate

\$ 69.32

X

0.00%

=

\$ 69.32

of Nights

Rate

40

X

\$ 69.32

=

\$ 2,772.80

X

2

Total

\$ 5,545.60

MEALS

MISCELLANEOUS OTHER EXPENSES

STANDARD MEALS

Number		Each	
41	Breakfast @	\$ 5.00	\$ 205.00
41	Lunch @	\$ 8.00	\$ 328.00
41	Dinner @	\$ 15.00	\$ 615.00

Airport Prk'g

Hotel Parking

Tolls

Number

Amount Total

X

X

X

\$

\$

\$

-

-

-

123 Total Meals

\$ 1,148.00

X

2

\$ 2,296.00

Total Other

\$

-

Total

\$ 2,296.00

TRAVEL

Travel Agent:

Address:

City:

Ph. # / Date Res. Made:

Airplane: XX

Pool Car:

Private Car:

Rental Car: XX

Other:

Rental Car Company: Ameriucan Car Rental

Confirmation #:

Rental Car Voucher #:

Amount

of Trips

Total

Car Fare: \$ 1,672.29

1

\$ 1,672.29

To

Date

Time

Arrive

HSV

10/01/06

2:40pm

Arrive

SMF

11/10/06

9:25pm

Amount

of Trips

Total

Air Fare: \$ 367.20

2

\$ 744.40

Flight #

Airline

Depart

From

Date

Time

1530

American

Depart

SMF

10/01/06

6:00am

1369

American

Depart

HSV

11/10/06

3:20pm

OCA

239306

PCA

02952

TOTAL

\$ 10,258.29

121



U.S. Department of Justice
Federal Bureau of Investigation
Bomb Data Center
Critical Incident Response Group
2501 Investigation Parkway
Quantico, VA 22135

FBI HAZARDOUS DEVICES SCHOOL INFORMATION FOR BASIC STUDENTS

The following information is provided to those candidates selected to attend the FBI Hazardous Devices School (HDS) at Redstone Arsenal, Huntsville, Alabama. This is the only civilian training ground in the Country providing training to law enforcement and public safety personnel in the safe management of hazardous devices. We are proud to provide this opportunity to our students and hope their training will reflect in the safety of our hometowns.

BASIC COURSE REQUIREMENTS

All Basic Course students are required to:

Attend class and be in a physical condition to participate in the required activities. The course is a full 240 hours (six weeks); personnel should expect to be in class each day (Monday through Friday).

Comply with all of the school's safety requirements.

Have NO abnormal fear of explosives.

Utilize all required bomb technician safety equipment, including disrupter, x-ray, bomb suit, level A&B chemical suits with SCBA. A bomb suit weighs between 60-80 pounds, and personnel will be walking, kneeling, lying down, and carrying equipment up to 40 pounds. These activities will be performed in all types of weather; up to 100° F, and a normal operation may require 20-30 minutes of actual wear time.

Comprehend and physically apply generally accepted bomb disposal procedures taught at the school.

Pass seven (7) written examinations with a minimum of 76%, and pass seven (7) practical tests.

*Note: Every possible attempt should be made to schedule personal and job requirements (i.e., court cases) at another time.

CLASSES

The Army Bus pick-up on the first Monday session is at 6:30 a.m. in front of the Guest House Suites, Huntsville, Alabama and will return students to this pick-up point after class. Classes normally end by 4:15 p.m., Monday through Friday. Extra classroom sessions may be conducted upon student request. Attendance to all classroom sessions is mandatory.